



MES PTO Meeting Minutes
March 13, 2025

- I. Call to Order
 - a. Meeting called to order by Kristyn Nishimoto at 6:05pm.
 - b. Minutes dated 2/13/25 were approved.
- II. Welcome & Introductions
- III. Executive Officer Reports
 - a. President: Kristyn Nishimoto – Nothing to report.
 - b. Vice President: Kelen Moana – Nothing to report.
 - c. Secretary: Darlene Mikami – Nothing to report.
 - d. Treasurer: Jodi Inoue
 - i. Income: \$2,875.55
 - ii. Expense: \$4,070.81
 - iii. Expenses include the Grade 4 bus to the Taro Patch field trip, Campus Beautification and Aloha Run.
- IV. Administration Reports
 - a. Administration – Principal Lynda Galera / Mr. Thien Ho
 - i. Moanalua Complex Track Meet on March 14th at the Moanalua High School at 8am.
 - ii. Key Dates: Next week is Spring Break. Wed 26th is Kuhio Day, no school. Wed 2nd is Educational Assistant Day, Thurs 3rd is Aloha Run and Fri 4th is no school due to Moanalua conference.
 - b. Teachers – Monica Armstrong & Charisse Suehiro
 - i. Class photos went home. Tomorrow is the final day of spirit week, aloha attire. The end of quarter assembly was held yesterday and led by Ms. Nagamine. Fun activities were planned for the kids on the basketball court. Students also have been earning aloha dollars and redeeming every Friday. Teachers are also working on submitting receipts. Also, each grade level had end of quarter showcases and students carrying projects to classrooms.
- V. Committee Reports
 - a. Membership – Shauna Ichinotsubo & Kathy Lam
 - i. Highlights:
 - 1. Current Membership: 195
 - 2. Total Dues Collected: \$6,405
 - 3. Total Donations Collected: \$2,655
 - ii. Updates:
 - 1. 2025-2026 Membership Form
 - a. Streamline it to make it faster to complete (while still having the information we need)
 - b. Include information targeting parent occupations/community contacts that we can hopefully target for Fun Fair, Family Nights, etc.
 - c. Have more individual contact with members who may be willing to help as there's been limited responses to bulk emails

2. Membership/Engagement Ideas
 - a. Brainstorming ideas to promote volunteerism
 - b. Also looking for ways to increase engagement/participation in general
 - c. May create master list of parents indicating willingness to volunteer or lend their expertise/skills
3. Membership Committee
 - a. Looking for folks interested in serving on our committee for the next school year
- b. Garden Club – Stephanie Srun & Kevin Miyahira
 - i. Taro planting this Saturday from 9am to Noon at the MES Garden. Registration closes today. Snacks will be provided.
- c. RAP – Anne Lee & Elaine Treutlein
 - i. This month there were over 239 RAP report submissions. This month the 1st through 6th graders received an axolotl backpack keychain charm and the kindergarteners received a gummy bear eraser/pencil top. This month's theme is poetry/play/graphic novels. The deadline to submit is March 31st. The committee had 6 new parent volunteers who have been helping with the RAP forms and the RAP bulletin and processing of the RAP folders so thank you very much!
- d. Health and Fitness – Melissa Harnsberger
 - i. Keiki Aloha Run is next month on Saturday, April 12th. Early registration ends on March 15th. 33 kids have signed up so far. \$10 for each student signup goes back to the school. Will be setting up a tent at the race.
 - ii. Moanalua Moves – Mega Movers gold toe token went home to students who participated in at least 4 Moanalua Moves. Each student who participates in Moanalua Moves will be entered into the year end raffle. Fit-fluencers where students can tag Moanalua PTO on Instagram.
- e. T-shirts – Charis Logan
 - i. A few more orders were completed due to the upcoming Big Island trip and new orders for shirts came in. The committee will also be taking the winner of the portfolio design, which will be on the new shirt.
- f. Website – Kyle Matsuyama & Russell Kaya
- g. Family Night – Kristyn
 - i. Painting Night was last week. Thank you to Ms. Valenzuela for attending as admin, Ms. Courtney for reading her book and Tommy and April as our guest artists and Dean Odo for getting packets together and to the other volunteers who helped set-up and clean up that night.
- h. Campus Beautification – Maki Takenouchi & Jeremy Matsui
- i. Apple Giving Tree – Stephanie Srun & Nisara Granado-Wagner
- j. Portfolio Art Contest – Annie Lee
- k. Fundraising – Kristen Tanaka
 - i. For the spring fundraiser in April, which would include Jamba Juice cards, D&B gift cards and will plan to run a kickoff the Jamba Juice fundraiser after Aloha Run.
- l. Aloha Aina Day – Natasha
 - i. Aloha Aina Day on 4/26/25: Recycling drive in partnership with Kokua Foundation. The event will take place at MES parking lot. They will be able to

take in scrap metals, electronics, document shredding, household goods, cooking oils and aluminum cans and plastics. We will be asking for a few volunteers to help with the event. Will also be holding the Keiki Swap Meet at the MES cafeteria. The 3rd grade students will be raising for the Big Island trip next year.

m. Teacher/Staff Appreciation Week

- i. Event will take place from 5/2/25 to 5/9/25: Tentative schedule of events (pending approval from admin) includes coffee, pastries and fruit for Monday, students pick up card kits, Island Princess gift packs for Tuesday, potluck and lei for Wednesday, self-care station with specialty drinks for Thursday, and Ben & Jerry's ice cream for Friday.

VI. New Business

VII. Announcements

- a. Next PTO Meeting on Thurs April 17th (due to upcoming Big Island Trip)
- b. Elections: Please nominate anyone for any position to Kelen Moana. Official elections will be held in May.

VIII. Adjournment

- a. Meeting adjourned at 6:57pm.



Darlene Mikami
MES PTO Secretary