



1337 Mahiole Street
Honolulu, Hawaii 96819

MES PTO Board Meeting Minutes
March 9, 2023

Attending: Stacee Nishibata, Shauna Ichinotsubo, Ryan Ichinotsubo, Garrett Maeda, Summer Kupau-Odo, Amada Millon, Heather Navarro, Nisara Granado-Wagner, Kristyn Nishimoto, Kyle Matsuyama, Grachela Watanabe, Lynda Galera, Tiffany Chinen, Jennifer Hahn, Tammy Takimoto, Anne Lee, Kelen Moana, Darlene Mikami

- I. Call to Order
 - a. Meeting was called to order by Stacee at 6:00pm.
- II. Executive Officers Reports
 - a. President –
 - i. Super volunteers are requesting to come back to help. Volunteers to contact Principal Galera directly.
 - b. Vice President –
 - i. Nothing to report.
 - c. Secretary's Report –
 - i. Minutes dated February 9, 2023 was approved.
 - d. Treasurer's Report –
 - i. Income [February]: \$1,548.28
 - ii. Expense [February]: \$854.55
- III. Administration
 - a. Facilities
 - i. Innovation multi purpose center in 2024, in the back near cafeteria, possible funding from, letters can be from PTO and not the school.
 - ii. Basketball and pickle ball court resurfaced in the summer.
 - iii. Reroofing the portables in the summer, building a ramp, updating health room bathroom, cafeteria bathroom
 - iv. Camera installation on campus has been completed.
 - v. Repainting of the buildings, approved for two buildings to start in April.
 - b. Aloha Run
 - i. March 24th
 - ii. Contests for the children and encourage parents to spread the word and help raise money. Currently raised about \$11,000 in donations. MES want to encourage participation from more families. Classes with 75% participation will include them in a drawing to silly spray Mr. Ho and Principal Galera to teach class for 30 minutes.
 - c. GT Nominations by 4/21/23 by parents
 - d. 6th grade promotions on May 26th at Moanalua High School Performance Arts Center. They are looking for parent volunteers. Bentos for the volunteers sponsored by PTO. Will discuss with Jodi Inoue.
 - e. 4th grade requesting for a budget for Big Island trip next year. Board to review for next year. Also, to include budget for the drama program.
- IV. Committee Reports



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- a. STEM
 - i. 34 families and 54 students who participated.
 - ii. Laurie Shimoda with Chaminade University
 - b. Apple Giving Tree
 - i. To confirm whether or not teachers received anything from students.
 - c. RAP
 - i. RAP reports are on the bulletin report. The theme is poetry and graphic novels.
 - d. Paint Event
 - i. April 20th
 - ii. Hawaii Marine Animal Response to do a presentation and then an artist to assist with the painting. The picture will probably be a mink seal and event will be in person.
 - e. Keiki Rainbow Run
 - i. April 22nd
 - ii. Student Fee of \$15 to go to the MES PE department. The money used to buy equipment for recess for the kids. Graceland volunteered to help.
 - f. Teacher & Staff Appreciation
 - i. Thinking about bringing teacher gram. In the past the PTO held a potluck for the teachers and staff however instead we were thinking about asking parents for monetary donations to cater food for the teachers and staff. There is about 80 or 90 individuals. Supporting local vendors within the area.
 - g. Membership
 - i. Shauna shared some new ideas include focusing on recruitment including the message about our value, communication, and outreach by filling out the form and proactive reaching out to parents and content for website, flyers. Thinking about membership perks for volunteers. More collaboration with the community.
 - h. Legislative and Community Relations
 - i. No new updates.
 - i. Fun Fair
 - i. Charis volunteered to help with the event. This year will be a mini fun fair for students only during school hours on May 25th. PTO need to collaborate with the teachers to figure out the logistics. The schedule would have to be staggered. This year it will not be fundraiser.
 - j. Fundraising
 - i. No spring fundraiser at the moment.
- V. New Business
- a. Potential Craft Fair
 - i. Charge parking fees to help raise money for the school and helps small businesses and have food trucks and kids could also participate in the event. The vendors will also be charged a fee for their booth at the craft fair. Back to school, graduation or winter would be suggested times during the year. We could use the space in the field for the craft fair. We could ask student volunteers to help set-up.
 - b. Portfolio Art Contest Judging



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- i. Meeting participants submitted votes for the art contest.
- VI. Closing
 - a. Need to nominate candidates for President and looking for volunteers for the listed committees.
- VII. Next MES PTO Meeting
 - a. April 13th at 6:00pm via Webex.
- VIII. Adjournment
 - a. Meeting adjourned at 6:55pm.

Darlene Mikami
MES PTO Secretary