



1337 Mahiole Street
Honolulu, Hawaii 96819

MES PTO Board Meeting Minutes
February 9, 2023

Attending: Stacey Nishibata, Anne Lee, Charis Logan, Jennifer Hahn, Jodi Inoue, Kelen Moana, Kristyn Nishimoto, Kyle Matsuyama, Lynda Galera, Lynn Messer, Nisara Wagner, Russell Kaya, Shauna Ichinotsubo, Summer Kupau-Odo, Tammy Takimoto, Thien Ho, Darlene Mikami

- I. Call to Order
 - a. Meeting was called to order by Stacey at 6:03pm via Webex.
- II. Executive Officer Reports
 - a. President
 - i. Nothing to report.
 - b. Vice Presidents
 - i. Nothing to report.
 - c. Secretary
 - i. Minutes dated January 12, 2023 was approved.
 - d. Treasurer
 - i. Income [January]: \$352.01
 - ii. Expense [January]: \$6,643.46 [includes \$5,000.00 for the last installment of AC maintenance]
 - iii. Treasurer's report was approved.
- III. Administration Report
 - a. Administration (Mrs. Galera/Thien Ho)
 - i. Papa John's and Panda Express Fundraiser
 - ii. No school on next Friday for Teacher Institute Day and the following Monday is President's Day.
 - iii. This week is Counselor Appreciation week.
 - iv. The Aloha Run in Marchs coming up which includes the track meet for 5th and 6th grade and fitness day for the 6th grade at the high school. Teachers were asked to ask parents to help volunteer.
 - v. For parents who have children who are in grades 3-6 will be provided an overview on the Hawaii State Test. Parents will be invited to this event which is scheduled on Friday 3/23/23.
 - b. Teacher (Lynn Messer/Jennifer Hahn)
- IV. Committee Reports
 - a. Membership – Tammy Takimoto
 - b. T-Shirts/School Store – Charis Logan
 - c. Fundraising – Pam Adena/Landri Balisacan
 - d. R.A.P. – Annie Lee
 - i. Teachers to help remind parents to sign the RAP reports so that students reports can be posted on the bulletin board.
 - e. PTO Book Club
 - f. Orchestra – Grachela Watanabe
 - g. Family Events – Kristyn Nishimoto



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- i. Painting Event w/ Hawaii Marine Animal Response Team: Event scheduled on 4/20/23 where HMART will do a presentation and then students will paint with the artist and theme will be the monk seal.
 - h. S.T.E.M. – Kristyn Nishimoto
 - i. I Am a Scientist Event: Scheduled for Wednesday, March 1st from 6pm to 7pm at the MES cafeteria. Partnering with Chaminade to set-up a forensic science lab with rotating stations set-up with forensic science staff members. The flyer should be ready by this weekend to be posted. Each student will be charged \$12 which includes a lab coat, goggles and supplies. Bentos will be available for purchase. Will need volunteers to help set-up, passing out bentos, checking in participants and clean-up.
 - i. Website – Kyle Matsuyama
 - i. Kyle to work with Tammy/Shaina/Stacey to work on website for membership.
 - j. Legislative and Community Relations – Darlene Mikami
 - i. Walk for Water Event by the Sierra Club of Hawaii: Will be held on 4/23/23 from 8am to 11am at Ala Moana Beach Park – Magic Island. The registration link is redhillwalkforwater.com. The registration fee is \$40 per adult and \$20 per child.
 - ii. Falling Rocks Incident: Rep. Aiu is taking addresses where there are concerns. He is working with Senator Schatz for emergency funding to address this issue.
 - k. Silent Auction [Kelen/Jodi/Kyle]
 - i. To be tabled for next year.
 - l. Fun Fair
 - i. To be held on May 25th [tentatively] for students only.
 - m. Apple Giving Tree – Grachela Watanabe/Nisara Wagner
 - i. Flyer has been distributed out to students and will be from Feb 14th to 17th.
 - n. Teacher Appreciation – Grachela Watanabe
 - i. Teachers Rep to check with teachers to see if lunch would be provided by parents as potluck (home cooked versus store bought). Pre-packed afternoon snacks for commute home.
- V. Other Projects
 - a. Campus Beautification: To be scheduled some time in March to help paint sidewalks. Looking for volunteers.
 - b. Training Sessions Related to Social Emotional Learning Survey: PTO so handle communication to parents and partner with District Counselors to hold sessions to teach parents strategies that can be used at home.
- VI. New Business
- VII. Next MES PTO Meeting
 - a. March 9th at 6:00pm via Webex.
- VIII. Adjournment
 - a. Meeting adjourned at 7:02pm.

Darlene Mikami
MES PTO Secretary