



1337 Mahiole Street
Honolulu, Hawaii 96819

MES PTO Board Meeting Minutes
January 12, 2023

Attending: Stacee Nishibata, Amy, Anne Lee, Grachela Watanabe, Jennifer Hahn, Jodi Inoue, Kelen Moana, Kristyn Nishimoto, Lynda Galera, Lynn Messer, Mary, Nisara Wagner, Russell Kaya, Shauna Ichinotsubo, Tammy Takimoto, Tess, Thien Ho, Darlene Mikami

- I. Call to Order
 - a. Meeting was called to order by Stacee at 6:02pm via Webex.
- II. Executive Officer Reports
 - a. President
 - i. Nothing to report.
 - b. Vice Presidents
 - i. Nothing to report.
 - c. Secretary
 - i. Minutes dated November 10, 2022 was approved.
 - d. Treasurer
 - i. Income [December]: \$3,803.39
 - ii. Expense [December]: \$2,506.81
 - iii. Treasurer's report was approved.
- III. Administration Report
 - a. Administration (Mrs. Galera/Thien Ho)
 - i. January 17th to the 20th for the Winter Panorama Survey to check on students for social, emotional, and mental health well-being. The survey helps the school makes decisions on initiatives and projects for the school. The teachers use the reports as well for students in the class to make a better personal connection with students who may need additional help.
 - ii. The Mileage Club starts back up tomorrow headed by Mr. Wong where students sign up to walk or jog laps during recess to track mileage and earn tokens as each marker is attained.
 - iii. This coming Monday is a holiday, so no school and the following Monday is also a teacher's day so no school for children.
 - iv. MES was approved to resurface the basketball court by this summer, re-roof the portables in addition to the multi-purpose innovation center.
 - v. Perhaps we can plan a beatification project to include a fresh coat of paint in the classroom.
 - b. Teacher (Lynn Messer/Jennifer Hahn)
 - i. RAP reports are going well and glow-getters are coming back and will be recorded and shared with parents.
- IV. Committee Reports
 - a. Membership – Tammy Takimoto
 - b. T-Shirts/School Store – Charis Logan
 - c. Fundraising – Pam Adena/Landri Balisacan



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- i. \$1,326.58 from Habilitat Fundraiser
- d. R.A.P. – Annie Lee
 - i. Everything has been going well and November reports were posted. About 50% of the reports were not signed off by parents and therefore were not able to post it. One suggestion was to provide a one-time authorization form for the parents to sign to give authorization to post their child’s work for the entire year.
- e. PTO Book Club
- f. Orchestra – Grachela Watanabe
- g. Family Events – Kristyn Nishimoto
 - i. Recap of virtual cooking event included 15-20 families with Lauren Tamamoto who led the session to cook curry and butter mochi.
 - ii. Recap on the holiday event which included different activity tables for kids to do activities. Tammy and the Lions helped with pictures with Santa. Link for pictures were sent out.
 - iii. Upcoming paint event to partner with Hawaii Marine Animal Response for an educational seminar and then a paint event after the seminar. Tentatively scheduled for April (for Earth Day).
- h. S.T.E.M. – Kristyn Nishimoto
 - i. I am a Scientist Event program through Chaminade would be in sometime in March (either on 1st or 8th) and the event would be in person. Also proposing forensic science activity for families. Kristyn to get more information on activities and then the Board will determine cost to charge families.
- i. Website – Kyle Matsuyama
- j. Legislative and Community Relations – Darlene Mikami
 - i. Board of Water of Supply will begin installation of the monitoring well Moanalua Valley near the golf course. Scheduled to begin construction work this summer.
 - ii. EPA to hold two public meetings regarding the Red Hill Consent Order. Town Hall Meeting on 1/18/23 from 5pm to 8:30pm at the Oahu Veteran’s Council and Center at Foster Village. Then the Open House on 1/19/23 from 3pm to 8pm. More information can be found at www.epa.gov/red-hill.
- k. Silent Auction [Kelen/Jodi/Kyle]
 - i. Kelen to follow up with Kyle to find out if we can set-up auction online through our PTO website. Documents can be found on the google drive and we can get in touch with Tammy Yamauchi if we have any specific questions.
- l. Fun Fair
 - i. Lynn Messer reported that teachers seem onboard with the event and they have requested for the event to be after the state testing and in the 4th quarter. Others would like to see the actual fun fair eventually come back as the main fundraiser for the school. If there are requirements from teachers to come up with a game, they would like advance notification. They would also like to set-up the event where the grade levels would participate with each other versus by classroom. 3rd grade has a stand-alone basket hoop if we would like to use that for one of the games.
- m. Apple Giving Tree – Grachela Watanabe



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- i. Principal Galera confirmed that it would be possible to set-up the giving tree when school ends so children may pick up an apple prior to pick up or flyer will be sent home to students/parents with apples.
 - ii. Wish lists may be made by grade level or by class. Grachela to get in touch with teachers regarding wish lists.
 - n. Teacher Appreciation – Grachela Watanabe
- V. New Business
 - a. Main positions that need to be filled are President and Fundraising Chair. There are also many committee positions that are open as well.
- VI. Next MES PTO Meeting
 - a. February 9th at 6:00pm via Webex.
- VII. Adjournment
 - a. Meeting adjourned at 7:37pm.

Darlene Mikami
MES PTO Secretary