



1337 Mahiole Street
Honolulu, Hawaii 96819

MES PTO Board Meeting Minutes
November 10, 2022

Attending: Annie Lee, Nisara Granado-Wagner, Jennifer Hahn, Kathy Higa/Guy Hashimoto, Thien Ho, Shauna Ichinotsubo, Russell Kaya, Lynn Messer, Kelen Moana, Stacey Nishibata, Kristyn Nishimoto, Florence Perez, Stephanie Srun, Grachela Watanabe

- I. Call to Order
 - a. Meeting was called to order by Stacey at 6:04pm via Webex.
- II. Executive Officer Reports
 - a. President
 - i. Nothing to report.
 - b. Vice Presidents
 - i. Nothing to report.
 - c. Secretary
 - i. Minutes dated October 13, 2022 was approved.
 - d. Treasurer
 - i. Income [October]: \$9,339.34 Pumpkin Carving & Fall Fundraiser
 - ii. Expense [October]: \$276.63 Reimbursements for Events
 - iii. Treasurer's report was approved.
- III. Administration Report
 - a. Administration (Mrs. Galera/Thien Ho)
 - i. There have been more field trips at school.
 - ii. Next week is Spirit Week and Canned Food Drive.
 - b. Teacher (Lynn Messer/Jennifer Hahn)
 - i. Nothing to report.
- IV. Committee Reports
 - a. Membership – Tammy Takimoto
 - i. Nothing to report.
 - b. T-Shirts/School Store – Charis Logan
 - i. Nothing to report.
 - c. Fundraising – Pam Adena/Landri Balisacan
 - i. Foodland Give Aloha raised a total of \$1,434.50 and the Fall Fundraiser raised a total of \$4,880 [McFundraiser \$1,758.00; Via Gelato \$1,190.00; Molokai Hot Bread \$680.00; Nabeya Maida \$1,252.00]. Still pending totals for the Habilitat Fundraiser.
 - ii. Distribution of the Fall Fundraiser will be the week of the 20th.
 - iii. Pam is working with Habilitat for a possible Spring fundraiser. More details to come.
 - d. R.A.P. – Annie Lee
 - i. Last month there was a good turnout. There were 300 reports that were submitted. Thank you to Nisara who helped this last month. RAP sheets were also posted on the school bulletin board.



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- e. PTO Book Club
- f. Orchestra – Grachela Watanabe
 - i. Pending confirmation from Mr. Hamano to find out if he needs help with the upcoming Aloha concert on 12/11/22 at 4pm at the Moanalua High School Performing Arts Center.
- g. Family Events – Kristyn Nishimoto
 - i. Pumpkin Carving Event: About 40 families attended, the Lions made shave ice, Stacey and Kyle picked up the pumpkins, Kelen as the emcee, Stacey and Darlene brought the games and Tammy took a lot of great pictures.
 - ii. Virtual Cooking Event w/ Lauren Tamamoto: Scheduled for Nov. 19th from 4pm to 6pm to cook Japanese curry and butter mochi. Pick up of ingredients are scheduled for next Wednesday. Today is the last day for sign up. Sign up can be completed online on the PTO website.
 - iii. Holiday Event: On Friday December 9th at MES cafeteria. More details to come.
- h. S.T.E.M. – Kristyn Nishimoto
 - i. Nothing to report.
- i. Website – Kyle Matsuyama
 - i. Nothing to report.
- j. Legislative and Community Relations – Darlene Mikami
 - i. If you have anything to report i.e. potholes in the road, uneven sidewalks that appear dangerous, or homeless concerns, etc... that these incidents can be reported to the Honolulu 311 App or the City and County website.
- k. Fun Fair
 - i. Per Lynn Messer, teachers were concerned how much time this would require if the fair were during the day. The teachers would like more information about what we were thinking to discuss if this doable. Stacey Nishibata to follow up with Principal Galera to discuss more in detail.
- l. Apple Giving Tree – Grachela Watanabe
 - i. Event confirmed to be scheduled in February. Grachela will begin to get the flyers and apples ready. Will need to reach out to teachers to find out what materials they need for their classrooms so that students can bring it in.
- m. Teacher Appreciation – Grachela Watanabe
 - i. Scheduled for first week in May. More details to follow.
- V. New Business
 - a. Volunteer Contact List
- VI. Next MES PTO Meeting
 - a. December 8th at 6:00pm via Webex.
- VII. Adjournment
 - a. Meeting adjourned at 6:37pm.

Darlene Mikami
MES PTO Secretary