



1337 Mahiole Street
Honolulu, Hawaii 96819

MES PTO Board Meeting Minutes
September 8, 2022

Attending Members: Charis Logan, Florence Perez, Jennifer Han, Jodi Inoue, Kelen Moana, Kristyn Nishimoto, Kathy Higa, Lynda Galera, Lynn Messer, Moana Ishikawa, Nisara Granada-Wagner, Patti Taki, Russell Kaya, Stacey Nishibata, Shauna Ichinotsubo, Stephanie Srun, Summer Kupau-Odo, Taylor Takimoto and Thien Ho

- I. Call to Order
 - a. Meeting was called to order by Stacey at 6:04pm via Webex.
- II. Executive Officer Reports
 - a. President
 - i. Nothing to report.
 - b. Vice Presidents
 - i. Nothing to report.
 - c. Secretary
 - i. Minutes dated August 11, 2022 was approved.
 - d. Treasurer
 - i. Income [August]: \$7,040.26 T-Shirt, Membership Sales & Donations
 - ii. Expense [August]: \$32,342.00 Fun Run Event & CPA Taxes
 - iii. Treasurer's report was approved.
 - iv. Venmo – Kyle helped set-up the test site and Jodi working on establishing a Venmo account to test.
- III. Administration Report
 - a. Administration (Mrs. Galera/Thien Ho)
 - i. Homecoming Parade at Moanalua High School – Student council will participate in the event tomorrow.
 - ii. Panorama Social Emotional Learning Survey – In class 3x per year to measure grit, growth mind set and sense of belonging, etc... to inform admin of where students are and what is going on which will help admin on how to support students.
 - iii. Spirit Week from 19th to 23rd w/ Mr. Wong [student council advisor] – Plan to implement class competition to give kids an opportunity to participate in various events.
 - iv. MES Clean Up Crew – Students give up recess time to work with Mr. Kiyoshi, lead custodian, to help around the school i.e. wiping down tables or raking leaves to help take care of the school.
 - b. Teacher (Lynn Messer/Jennifer Hahn)
 - i. Nothing to report.
- IV. Committee Reports
 - a. Membership – Tammy Takimoto
 - i. Tammy will be sharing the membership spreadsheet and will be contacting parents to join or help PTO.



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- b. T-Shirts/School Store – Charis Logan
 - i. Most of the shirt orders have been filled. Received shipment in and some shirts had to be returned as the material was not what was ordered. Also looking for new design for the school shirt.
 - c. Fundraising – (Pam Adena/Landri Balisacan)
 - i. Foodland Give Aloha, Habilitat Christmas Tree, Fall Fundraiser Pre-Sale [Oct 10th – 29th] includes Dave & Buster, Molokai Hot Bread, McFundraiser, Via Gelato, and Nabeya Maido.
 - ii. Kyle to test website for possible silent auction as another fundraising event.
 - d. R.A.P. – Annie Lee
 - i. Per confirmation from Jennifer Hahn, kids have been looking for biographies and are beginning to work on it.
 - ii. Per confirmation from Lynda Galera, ok to use the bulletin boards to post RAP submissions.
 - iii. Need to verify with Anne Lee to find out if electronic submissions will be accepted.
 - e. PTO Book Club
 - f. Orchestra
 - g. Family Events – Kristyn Nishimoto
 - i. Movie Night on September 22nd in MES courtyard with approximately 25 families to pre-register for the event. Jodi Inoue will help get the movie screen. We have the movie license. Stacey Nishibata-Osaki to email Thien Ho to work out logistical details and submit Use of Facilities request, include possibly one custodian to help with clean up after the event. MES has a popcorn machine. Kathy Higa offered shave ice.
 - h. S.T.E.M. – Kristyn Nishimoto
 - i. Website – Kyle Matsuyama
 - j. Legislative and Community Relations – Darlene Mikami
 - k. Fun Fair
 - i. It will be held in the Spring, during school hours and will only be students.
 - ii. In the event that guidelines do open up, there may be a possibility that the event could open up to families. Will need to coordinate with admin and committee regarding event plans.
- V. New Business
- a. Volunteer Contact List
- VI. Next MES PTO Meeting
- a. October 13th at 6:00pm via Webex.
- VII. Adjournment
- a. Meeting adjourned at 6:57pm.

Darlene Mikami
MES PTO Secretary