



1337 Mahiole Street  
Honolulu, Hawaii 96819

MES PTO Board Meeting Minutes  
August 11, 2022

Attending Members: Annie Lee, Asako Teruya, Charis Logan, Curtis Kawamura, Dan Nishimura, Darlene Mikami, Delilah Tupinio, Florence Perez, Garrett Maeda, Grachela Watanabe, Jennifer Hahn, Jodi Inoue, Kelen Moana, Kristyn Nishimoto, Kyle Matsuyama, Landri Balisacan, Lauren Tamamoto, Lynda Galera, Lynn Messer, Mary Ann Yeung, Nisara Granado-Wagner, Patti Taki, Rachel Balog, Russell Kaya, Stacey Nishibata, Summer Kupau-Odo, Tammy Takimoto, Thien Ho

- I. Call to Order
  - a. Meeting was called to order by Stacey at 6:01pm via Webex.
- II. Executive Officer Reports
  - a. President – Nothing to report.
  - b. Vice Presidents – Nothing to report.
  - c. Secretary – Nothing to Report.
  - d. Treasurer
    - i. Income [July]: \$845.10 T-Shirt and Membership Sales
    - ii. Expense [July]: \$4,782.49 Grade 6 Promotions, Renewal of Liability Insurance, Grade Level Expenses and Teacher Welcome Lunch
    - iii. Sales as of today, 8/11/22:
      1. \$2,725.68 T-Shirt Sales
      2. \$1,930.09 Membership (of this \$600 is donations)
- III. Administration Report
  - a. Administration (Mrs. Galera/Thien Ho)
    - i. 8/15/22 Welcome Back Assembly – In person assembly, split into two groups, lower grade and upper grade. Fun video surprise for the students which will be posted online.
    - ii. 8/12/22 Gifted and Talented Testing Ends
    - iii. 8/19/22 State Holiday – No School
    - iv. Lunch: Lunch periods will be split into two versus three. Lower grade versus Upper grade and held in the courtyard. There is plenty of space and shade for the kids to eat lunch.
    - v. Adequate Ventilation: With the guidance of DOE and DOH, the school will be closing doors and windows to turn on the AC. CO2 monitors have been rotating through various classes and grade levels to monitor the CO2 levels. It currently is within the range.
    - vi. MES Water System: In June, all 58 of the water sources evaluated for lead. None of the sources came back as action level (where something needed to be addressed). 4 of the 58 came back as low to moderate level and Vice Principal Ho has been in communication with the State to mitigate measures. Systems have been flushed and all water sources are available for use on campus.
    - vii. Introduction of Vice Principal Thien Ho: He was a principal at a high school in South Dakota. He is a graduate of UH Manoa. Originally from Seattle. Last 11



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years in education. Of that, 10 years as a high school teacher and girls' basketball coach and the last year as a high school principal.

viii. Multipurpose Innovation Center: The legislatures originally approved \$4MM however funding is now at \$3MM. Principal just met with the facilities team and will begin the design of the project. Build start date will be in 2025. Reach out to the legislature to find out when the Governor will release the funds.

b. Teacher (Lynn Messer/Jennifer Hahn)

i. Teachers are getting adjusted to the new school year. No additional reports.

#### IV. Committee Reports

a. Membership – Tammy Takimoto

i. Nothing to report. Will begin on the list. Kyle/Jodi will forward a copy of the list. Currently at 43 members.

b. T-Shirts/School Store – Charis Logan

i. There have been several orders that came in. Shirts will be distributed to students within the next few days. 91 orders in as of today. Shipments of new shirts are taking longer than expected. We should expect it within the next 2-3 weeks.

c. Fundraising – (Pam Adena/Landri Balisacan)

i. Give Aloha Campaign – Foodland/Foodland Farms to match a % of the donations. Flyer was approved and should be posted to the PTO website by the end of this month. Scheduled for the month of September.

ii. Pre-Sale of McFundraiser Coupon Books, Molokai Bread, Via Gelato and possible Dave & Buster Power Cards. Pre-sale dates are October 10<sup>th</sup> to October 29<sup>th</sup> and then distribution is scheduled for the week of November 20<sup>th</sup>.

iii. Habilitat Christmas Trees – Pam to check on dates.

d. R.A.P. – Annie Lee

i. A reading program supported by PTO with the help of the teachers. Every month there is a theme, students will read a book and complete the form for a prize. This is to encourage students to read and make it a fun activity. The plan is to have forms printed for teachers to send to each student. PTO would have a copy code to make copies for teachers.

ii. Per confirmation from Principal Lynda Galera, regular volunteers will be allowed back on campus who are either fully vaccinated or if not vaccinated, a medical/religious exemption is required (which is consistent with DOE policy). Stacey to meet with Principal Lynda Galera to review approved volunteer list.

e. PTO Book Club

i. Will need to coordinate the time and volunteers who will monitor the room. The book room will be open either once or twice a month during recess. Students make take a book for free and take home. Books are also used as rewards by teachers.

f. Orchestra

i. Mr. Hamano will be teaching this after school activity. Classes are filling up fast. The 3pm class is full therefore the only class available is at 4pm. Both classes are beginner classes.

g. Family Events – Kristyn Nishimoto



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- i. See attached calendar. Tentative schedule. For the most part, there will be virtual events.
      - ii. Movie Night – Need to discuss the details with Principal Lynda Galera.
    - h. S.T.E.M. – Kristyn Nishimoto
    - i. Website – Kyle Matsuyama
      - i. Nothing to report.
    - j. Legislative and Community Relations – Darlene Mikami
      - i. Special presentation by the Board of Water Supply at the Moanalua Valley Community Association monthly meeting to inform residents of the upcoming plan to install several monitor wells to monitor water flow due to the low levels of contamination. Testing will occur every 3 months. Residents should not be concerned as contamination levels are low. For more information, you can refer to [boardofwatersupply.com](http://boardofwatersupply.com) or [protectoahuwater.org](http://protectoahuwater.org).
    - k. Teacher and Staff Appreciation – Grachela Watanabe
    - l. Vacant Committees – Looking for parent volunteers.
      - i. Apple Giving Tree
      - ii. Health & Fitness
      - iii. School Supply Bundles
      - iv. School Portfolio
      - v. Campus Beautification
- V. New Business
  - a. Robotics
    - i. There is interest in starting a robotics program. Keen (Kristyn) Nishimoto could possibly help starting up the team.
  - b. Fun Fair
    - i. This year will be a student only fair. Thinking of a carnival theme and will be during school hours.
    - ii. Virtual Silent Auction – Since fundraising will not be an option for the fair, virtual silent auction was suggested. Kelen and Kyle to discuss in detail how to set up a virtual auction.
    - iii. Venmo – Account could be set-up for PTO to be able to accept funds. Garrett to touch base with Jodi on set-up.
- VI. Next MES PTO Meeting
  - a. September 8<sup>th</sup> at 6:00pm via Webex.
- VII. Adjournment
  - a. Meeting adjourned at 7:13pm.

Darlene Mikami  
MES PTO Secretary