

MESPTO Board Meeting Agenda
October 7, 2021



- I. Call to order by Stacey at 6:02pm

- II. Introductions & Welcome attending members: Stacey Nishibata, Anne Lee, Lyndia Galera, Kylee Oshiro, Robert Taura, David Shimoda, Maiko Taki-Yajima, Audrey Chinen, Tammy Takimoto, Grachella Watanabe, Curtis Kawamura, Elsie Lum, Charis Logan, Dani Muramoto, Summer Kupau-Odo, Kristyn Nishimoto, Joy Yanai, Florence Perez, Kelen Moana, Kyle Matsuyama.

- III. Executive Officer Reports
 - A. President- No report
 - B. Vice Presidents – No report
 - C. Secretary’s Report – September minutes are available for review. David made a motion to accept the minutes and Curtis seconded the motion.
 - D. Treasurer’s Report – Last month’s income was \$4,793.99 and expense was \$5,686.11. Majority of the expense was for t-shirt printing. Stacey will meet with Curtis to discuss the cost of PTO online operation.

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IV. Administration Report

A. Administration Report (Mrs. Galera / David Shimoda/Audrey Chinen)
Thanked PTO for adjusting the RAP program so the students are able to participate. Parent Teacher Conference is coming up as well as activities planned for Halloween. Students will be able to dress up to school following covid guidelines. The school is looking for donation of non-edibles or healthy treats as well that can be passed out. It is scheduled for the 29th of October. This is the schools way of trying to continue the Halloween parade tradition for Kindergarteners. All kids K-6 will participate in getting treats. PTO will also help in getting donations. Everyone is also thanked for their participation in Spirit week. The school Covid Testing is current active with a little over 20 volunteers who got tested. If the demand for testing increases, more dates and times will become available. Covid testing can be scheduled on a weekly or a one-time base. Picture taking will take place in November with Kenneth's Photography. Photo session will take place on the weekend and make-up photo session will be done during the school day. Currently scheduled for Nov 14 and 17th (Sundays). Signups will take place online and picture taking will be organized via drive through. On November 20th, there will be a family photo fundraiser, where families can get their picture taken and be given digital images to keep.

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B. Teacher's Report (Reported by Dani Muramoto) Thanked the PTO for restarting RAP. Stacey will send the RAP flyer to Dani so that it can be electronically distributed to all the teachers. The teachers had questions regarding how to get funds for expenses. Curtis will email Dani a report describing how much funds are available to each grade. Currently it stands at \$20/student for each grade level.

V. Committee Reports for upcoming events & activities

A. Vaccine Information Session (Anne Lee) A date has not been set yet for the event. It will most likely be around November, closer to when the vaccine will be approved. The panel Owen Chan and Kristyn Nishimoto are working hard coordinating and reviewing basic topics to discuss. Once the vaccine availability date is set, information about where places where parents can get the vaccine can also be shared.

B. Fundraising- (Pam Adena/Landri Balisacan) Reported by Stacey The PTO Fall Fundraiser Flyer will be sent out to parents and distributed on the PTO website. Fundraising tickets include sales from Via Gelato, Dave & Buster, Molokai Bread and McDonalds. Payments will be accepted online only and tickets will be distributed to the students in their classrooms. The final flyer will be shared with Admin.

C. T-shirts- (Charis Logan) Shirt sales are going well. Thanked Dani and Arlene for handing out shirts. There are several sizes and designs that are sold out and currently still waiting on Super Thread for more deliveries. It is estimated to arrive mid November. The PTO banner will be hung once the shipment arrives and shirts are restocked. The online system is making it easier for parents to place orders.

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D. HTY – The Carp Who Would Not Quit (Reported by Kelen Moana)
There was a discussion the how the virtual performance could be done. There is one link that is shared by the participants, however it can cause a lag if there are too many members connected at one time. Looking at options of purchasing access for multiple links. Kelen will ask for recommendation on what number of viewers it should be capped at before the lag takes place. Also talked about the possibility of making a family pack with popcorn and having a drive by pick up for it.

E. R.A.P. - (Anne Lee) RAP (Reading as Partners) is restarting its program Virtually with some similarities and differences. The students will read with a parent and create a paper, 3D project, make a video or a pod cast on what they read and submit it for posting on the virtual bulletin board. The projects can be posted through the MES RAP Bulletin Board or email it to rap@moanaluarto.org. Parents will need to sign up via Google doc with their email address. Currently 56 students have signed up.

F. I Am a Scientist STEM - (Kristyn Nishimoto) This is a free online program for kids/students and will be held on Nov 17th at 6pm. The topic will be on measurement and spread of disease. There is a 30-minute walk through session with parents and 50-60 kits will be available. At about 1-2 week prior to the session, Kristyn will pick up the kits and draft a flyer for the program. To distribute the kits to interested parents, a Google doc form can be create with all the information requested.

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- G. Legislative and Community Relations – (Darlene Mikami) No report
- H. Health & Fitness - (Joy Yanai) No Report
- I. Decals - (Kelen Moana) There are 2 MES PTO Decals that have been created and they are looking to sell it on the website after fall break.
- J. Car Signs (Reported by Stacee) Orders have been placed for the placards. They will send it out to PTO members and extra will be sold on PTO website.
- K. Website (Kyle Matsuyama) Stacee will test the fundraising order with Kyle to make sure it works. PTO appreciates Kyle’s help in creating the online transactions and revamping the PTO website which has been particularly helpful in helping PTO stay active this year.

VI. Recruitment for Committees – Although all committees can use help, the following committees really need additional members.

- A. S.T.E.M.
- B. T-shirts / School Store
- C. Family Night Events
- D. Health & Fitness – Joy will be moving on next year.
- E. Campus Beautification
- F. Manpower
- G. School Supply Bundles
- H. Hospitality

VII. New Business

Flourence contacted Kokua Hawaii Foundation for Spring Fundraiser. Moanalua Middle School currently has a recycling event scheduled for Nov 6th. Due to Covid precautions, Moanalua Middle School and Elementary School will not be coordinating the event together this year. PTO will help promote the Middle School recycling event. David will send the flyer to Stacee so that it can be posted on the PTO website.

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VIII. Closing:

- A. Thank you for joining us

Next PTO Meeting scheduled for Thurs, Nov 4th, 6:00pm.

Meeting adjourned at 6:48pm