

MESPTO Board Meeting Agenda

May 13, 2021



I. Call to order at 6:05pm

II. Introductions & Welcome

Stacee Nishibata, Shelley-Ann Ito, Anne Lee, Brian Carpenter, Lynn Messer, Tamara Brethouwer, Susan Okumura, Tammy Takimoto, Patti Taki-Yajima, Summer Kupau-Odo, Lynda Galera, Curtis Kawamura, Elsie Lum, Joy Yanai, Christine Hanakawa, Landri Balisacan, Kelen Moana, Rosemary Na'a, Rachel Balog, Kyle Matsuyama

III. Executive Officer Reports

A. President

Attended the virtual GE orientation and got interest from parents. Stacee will share the list with the board.

B. Vice Presidents

No report. This will be Tamara's last year with MES. Her family will be moving to Texas.

C. Secretary's Report

Last months minutes available for review. Anne made a motion to accept the minutes. Tamara seconded. All in favor.

D. Treasurer's Report

April expense for management was \$547.50. Income was \$185.00. Yearly expense was \$17,012.45 and income was \$14,015.95. Currently still getting reimbursement from teachers. There is a friendly reminder to email Curtis via his PTO email directly with the picture of the receipt rather than putting the reimbursement request in the PTO box. Lynn will send out an email to the teachers, reminding them to send request via email.

IV. Administration Report

A. Principal's Report (Mrs. Galera / Brian Carpenter)

Brian thanked PTO for teacher appreciation week. The posters, messages and food were greatly appreciated. They are preparing for next year and had a successful GE meeting with around 35-40 participants. May 27th the main parking lot will be closed for 6th grade promotion ceremony.

Mr. Carpenter will not be returning the next school year. Lots of thanks expressed for his support and leadership during this difficult school year.

Lynda thanked everyone for their support this past school year. At the latest principals meeting Superintendent Kishimoto announced next school year would be 100% in person learning. Moanalua High School will have vaccination for 12 years and older. The school is preparing for next year with safely protocols. The change in CDC guidance will not have any effect on the school. DOE will use DOH guidance and keep safety the priority. There is a sewer issue between A and B building that will be worked on during the summer and scheduled to be fixed by June 1.

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There is another sewer project that is scheduled between Jarrett White Road and before Moanalua Middle school. Due to traffic concerns Lynda will reach out to the representatives to get information regarding the project.

A fund for Capital Improvement to build an Innovation Lab is now waiting for funds to be approved by Governor Ige. The lab will create space large enough to do hands-on projects.

Question from a member asking if there will be more teachers for class sizes that are bigger. If the number of students per class will be smaller will there be enough teachers for the grade level. Lynda responded, there are no funds to hire new teachers, but they are limiting the number of GE students that will be accepted as a way to keep the number of students limited. Currently they are looking at how many students can fit in which class, be pro-safe regardless of CDC guidelines. Want to emphasize that the school and staff are serious about the protocol and keeping students and the faculty safe.

The Admins are open to any suggestions on what else they can do to keep the students and staff safe.

B. Teacher's Report (Teacher's Representatives)

Lower grade reported by Lynn. The teachers appreciated the "appreciation week", and it came at a great time. Lower grades are doing their assessments, returning devices, and making learning packets.

Upper grade reported by Shelly-ann. Appreciated the bentos and the posters were great. It was nice to get together with the staff. Students are currently taking the SBAC. 6th graders are prepping for their promotion. Thanks to the PTO officers for helping to fund the promotion.

C. PCNC Report – (Susie Okumura)

No report – Thanked PTO for their support.

V. Committee Recap

A. Health & Fitness - (Joy Yanai)

The poster contest finished. One winner was selected from each grade level. The 2nd grade winning poster did not have a name so Joy will send Lynn a picture of the poster and Lynn will ask the 2nd grade teachers to identify the student who drew the picture. Winning poster submitted via email will be contacted via the email, winning posters that were turned in will be contacted via their teacher to get their mailing address. The winners will receive a \$20 check from the PTO and it will be sent to their home address.

B. STEM - (Elsie Lum/Christine Hanakawa)

Reported by Christine. Stacey and her daughters put stem packet distribution together. MES Garden 4H made videos with virtual instructions on for the rock painting and journaling booklet to keep track of the seedling.

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- C. Teacher and Staff Appreciation - (Grachela Watanabe)
Reported by Stacee. Grachela did all the posters with her family, and ordered the food. It was a success so we may do it again next year.

VI. Committee Reports for upcoming events & activities

- A. Website - (Christine Hanakawa/Kyle Matsuyama)
Reported by Kyle. Met with First Hawaiian Bank to upgrade the website. It is moving forward.
- B. Fundraising- (Pam Adena/Landri Balisacan)
Fundraiser for fall is set to be Regal and Habilitat for the spring fundraising. Habilitat is busy during the Christmas time so it was switched with regal. Regal is set to happen however doing it without the ticketing system. It is hard to collect the unsold tickets, so working towards collecting funds via the PTO site. Admin will send the draft schedule to Landri so fundraising committee can secure dates. Grade levels will not be fundraising; there will be no Big Island Trip.
- C. T-shirt Contest-(Shelley Ito)
During the meeting, the members voted on a design. A winner was selected, the student will be contacted and the prize money will be sent.
- D. Other Committees

VII. New Business

Running officers are

President : Stacee Nishibata

1st VP : Anne Lee

2nd VP: Robert Taura

3rd VP: Kelen Moana

Secretary : Patti Taki-Yajima

Treasure : Curtis Kawamura

Summer will officiate the election.

- A. General Membership Meeting and Elections on May 27th at 6pm.

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VIII. Closing:

- A. Thank you again to Tamara Brethouwer, Rosemary Na'a, and Christine Hanakawa.
- B. Thank you to everyone for all your hard work!

Next PTO Meeting scheduled for Thurs, May 27th, 6:00pm.