

MESPTO Board Meeting Minutes

April 8, 2021



I. Call to order by Stacey at 6:05pm

II. Introductions & Welcome

Attendees Included Stacey Nishibata, Brian Carpenter, Curtis Kawamura, Kyle Matsuyama, Anne Lee, Shelley-Anne Ito, Rosemary Na'a, Susan Okumura, Patti Taki-Yajima, Grachela Watanabe, Joy Yanai Landri Balisacan, Rachel Balog, Lynn Messer, Clayton Tom, Summer Kupao-Odo, Tamara Brethouwer, Elsie Lum

III. Executive Officer Reports

A. President

No report

B. Vice Presidents

No report

C. Secretary's Report

Last month's minutes available for review. Anne made a motion to accept the minutes. Tamara seconded. All in favor.

D. Treasurer's Report

March expense for management was \$599.99. Boosterthon fundraiser money was deposited. Stacey will get together with Curtis to figure out the payment amount of the fundraiser.

IV. Administration Report

A. Principal's Report (Presented by Brian Carpenter)

There will be four additional artwork added for the Planner art design. The Tech Trek fundraiser exceeded the goal amount. There will be no changes in 4th Quarter, school will resume as currently planned. Safe distance has changed to 3ft. however during lunch it needs to still be 6ft. and 1st period lunch is at maximum capacity. However 2nd period lunch has space available, if there are individual Distance Learning students would like to return to school there is room to accommodate. There is no official word yet on Fall semester.

PTO is available to help in purchasing Sanitizers (for sanitizing stations) for the Fall semester. Would like to know in advance to be able to purchase ahead of time.

Summer School will be by personal invitation for selected Vulnerable Learners. There will be no enrichment program.

PTO would like to do a presentation during the G.E Orientation. Aiming to get parent participation in the PTO.

SBAC Testing will be done on campus for all students including distance learners. As of currently, all students are expected to participate. Brian will get clarification on whether opting out will be an option.

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From a teacher's point of view, the test is a good way to get feedback on how the students did overall. From a distance learning parent's point of view, understanding what the testing conditions will make it easier to decide whether to send the child back on campus for testing.

The school will provide a survey for parents to prepare for testing conditions. Will look for options to ease concerns.

B. Teacher's Report (Teacher's Representatives)

Lower grade report by Lynn. The teachers have not used the money from PTO yet. Will message the teachers to get their forms in.

Upper grade report by Shelly-Ann. Currently talking about SBAC testing. Possible dates, testing location possibly at the cafeteria or classrooms. Will be 6ft apart, nothing finalized as of yet.

Working with Christine on 6th grade promotion. MES logo masks were ordered. Currently working on getting MES logo grocery tote as 2nd souvenir. Asking parents for donations on possible items to fill the bag with. If additional cost incurs, will ask for monetary help from PTO at the next meeting. Currently not foreseeing the need of additional funds.

C. PCNC Report – (Susie Okumura)

Drive through picture pick up for distance learning was today. Parents who were not able to pick up their pictures today are able to pick them up from the office.

PTO will mention to parents about picking up school pictures at the office.

V. Committee Recap

A. Health & Fitness / Portfolio - (Joy Yanai)

Portfolio has been submitted. There are 40 entries and would like suggestions on how to distribute small gifts for their participation.

Joy will coordinate with the parents of the grade level winners who won cash prize to pick up via drive by in April. PTO will hold a drive by pick up event in April and it can be done at the same time.

It was decided that cash prizes will not be given to folder and planner winners. Cash prize will only be for grade level winners.

Keiki Rainbow Run is taking place at Midpac. It gives money to P.E classes. Currently discussing whether to participate or not.

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Another event will be planned for May. Families can register and students can participate. To prevent overload on teachers at the end of the school year, this activity will be held outside of the classroom for students and families.

VI. Committee Reports for upcoming events/activities

A. Website - (Kyle Matsuyama)

Will be meeting with the bank on how to make payments. Will be reorganizing the website and see what important, highlight certain things to get attraction to the site.

B. STEM - (Stacey reporting for Joy)

Seedling activity will be held a week after Earth Day for distribution. 50 tomato and 50 eggplant seedling will be given out to the 1st 100 to sign up.

C. Teacher and Staff Appreciation May 4th to May 7th- (Grachela Watanabe)

Will be sending out a draft flyer for Teacher and Staff Appreciation Day. Grachela will coordinate with Brian on putting "Thank You" signs and posters around campus. Possible times would be on the weekends or after school.

Also coordinate with Brian to have meals and refreshments delivered to the office and have it distributed to the teachers.

Will be requesting videos from students to make Thank you videos for the teachers. If you are able to help please contact Grachela at grachie.808@gmail.com

D. Other Committees

T-Shirt Committee – There was 1 submission so far.

VII. New Business

A. Planning for next year

Executive Board Meeting is scheduled for April 15 at 6:00pm to set budget. Please let Stacey know if you are interested in attending.

Budget needs to be posted 30 days prior to the election.

Currently the 3rd VP position is vacant.

1st, 2nd, 3rd VP and Presidents position will open next year.

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Landri reporting on Fundraising. Habilitat Fundraising, items such as Coffee, smoked meat. School advertises and the company distributes.

We will plan for Regal Fundraiser to take place and work out the details as we see how the school operates next year.

Fun Fair is currently undecided. Need to start thinking about different idea on activities and games. Extreme Fun Rental is no longer in business so we longer have the option for rides. Ideas include: scavenger hunt, stem activities, carnival games.

VIII. Reminders:

A. Vacant Office

1. 3rd Vice President

B. Transitioning/End of Term

1. President
2. 1st, 2nd, 3rd Vice Presidents

Next PTO Meeting scheduled for Thurs, May 13th, 6:00pm.