

MESPTO Board Meeting Minutes



Feb. 11, 2021

- I. Call to order by Stacey at 606pm
- II. Introductions & Welcome-Attendees include Brian Carpenter, Anne Lee, Tamara Brethouwer, Rosemary Na'a, Patti Taki, Curtis Kawamura, Elsie Lum, Susie Okumura, Rachel Balog, Grachela Watanabe, Summer Kupao-Odo, Joy Yanai, Shelley Ito, Lynn Messer, Joy Saito, Stacey Nishibata
- III. Executive Officer Reports
 - A. President-Lions Club coming on weekends to fix tables and benches in courtyard and new ACs, thanks to Susie for helping distribute t-shirts. Patti Taki taking over as Secretary, may be presenting speed bumps in front of school to legislature
 - B. Vice Presidents-No report
 - C. Secretary's Report-Last month's minutes available for review. Anne made a motion to accept the minutes. Curtis seconded. All in favor.
 - D. Treasurer's Report -\$599 expense for bank account upkeep. Anne made a motion to accept the Treasurer's report, Rachel seconded. All in favor.
- IV. Administration Report
 - A. Principal's Report (Mrs. Galera / Brian Carpenter)-thanks to PTO and Lions Club. PTO paid for the ACs and Lions Club will put them in, next Tuesday welcoming 6th graders, next week full school as expected. Traffic issues are better now, everyone picked up in 15-18 mins, all following rules, need to see how community park goes, there is a community call to please slow down on Mahiole
 - B. Teacher's Report (Teacher's Representatives)-lower grades back in school, teachers in a groove, miss parents coming, awaiting 6th graders, trying to adjust to social distancing, school is more lively, 6th grade promotion-awaiting guidance
 - C. PCNC Report – (Susie Okumura)-individual picture taking, usually in August, over 4 days, T and TH upper grades, W lower grades, Saturday virtual learners, info and order form on website, on line survey for appt, order envelopes going home with kids, will send link to Stacey, 200 kids are 100% virtual

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V. Committee Reports for upcoming events/activities

- A. Health & Fitness / Portfolio - (Joy Yanai)-no events coming, portfolio, teachers mentioned it, all grades now, how to encourage kids to participate, work with Mr. Carpenter about contest, digital entry?, may be the same content, an email address to send to for distance learners, both options will be good-on flier currently, due first week of March, Keiki Run funds from last year-how to get it to them as no response, Mary Cheung may be able to help, school got donation funds from both runs \$900
- B. Apple Giving Tree - (Elsie Lum) -flyer went out, until the 19th, email from parent wanting to contact SPED teacher, how do gift cards get to teachers, all have DOE emails, Teachers Pay Teachers, Amazon, Target, direct email to teachers, link to emails on school website, will be posted tomorrow
- C. Fundraising – (Pam Adena / Landri Balisacan) Regal is canceled
- D. Website - (Christine Hanakawa) upgrading website to take payments, will be implemented, upgrade to business plan, current one with limited functions, \$260 to upgrade, EZ cart
- E. STEM - (Elsie Lum/Christine Hanakawa) No report
- F. Teacher and Staff Appreciation - (Grachela Watanabe) started planning, different from video last year as more on campus, asked ideas from parents
- G. T-shirts vacancy, Shelley working on new design, working on flyer for content, after Spring Break, will work on color screens and cost
- H. Other Committees Orchestra will share at next meeting

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VI. New Business

- A. Tech Trek donations Fitness Fun week, March 23-30, pick a day to do activity, working on fitness video, replace running around the field, will be collecting donations, DOE can't accept donations, discussion if PTO can accept funds on school's behalf, only corporate donations can't be accepted by school, can't take go fund me. Booster thon site for payment (need to go through PTO), ok through PTO, but tax may be an issue. Joy Saito will draft letter, will send to board to approve, Stacey will send letter head digitally
- B. Other

VII. Reminders:

- A. Vacant Office
 - 1. 3rd Vice President

- B. Transitioning/End of Term
 - 1. President
 - 2. 1st, 2nd, 3rd Vice Presidents
 - 3. Website
 - 4. Committee Chairs

Next PTO Meeting scheduled for Thurs, March 11th, 6:00pm.

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Meeting adjourned by Stacey at 703pm