

MESPTO Board Meeting Minutes

Dec. 10, 2020



- I. Call to order by Stacey at 608pm
- II. Introductions & Welcome-Attendees included Anne Lee, Rosemary Na'a, Curtis Kawamura, Florence Perez, Tamara Brethouwer, Brian Carpenter, Lynda Galera, Landri Balisacan, Elsie Lum, Lynn Messer, Shelly Ito, Christine Hanakawa, Susie Okumura, Rachel Balog, Summer Kupau-Odo, Grachela Watanabe and Stacey Nishibata
- III. Executive Officer Reports
 - A. President-thank you to Susie for helping to deliver the t-shirts
 - B. Vice Presidents-no reports
 - C. Secretary's Report-Nov minutes available for review. Landri made a motion to accept the minutes, Tamara seconded, all in favor
 - D. Treasurer's Report-Income is \$1504.12, expenses \$4513.29, deficit of \$3009.17. Tamara made motion to accept Treasurers report, Christine seconded, all in favor
- IV. Administration Report
 - A. Principal's Report (Mrs. Galera / Brian Carpenter)-discussed furloughs and what it means for second semester, 6 days no school and no work for all DOE employees, may impact start, CAS wants to pause students returning for 3rd quarter, delayed for grades 3-6 (possibly 1/25/21), kids currently on campus may continue, more info by Wednesday. Next week shifting Wednesday and Friday, announced via auto call tomorrow, parade may be impacted.
 - B. Teacher's Report (Teacher's Representatives)-sent reminders to teachers to do expense reports and sent flyer about PTO. Teachers have asked if furlough days will be chosen or assigned-not sure
 - C. PCNC Report – (Susie Okumura)-newsletter may be delayed
- V. Event Recaps and Updates

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A. Fall Craft Activity-pretty successful, wanted to support more people, families want activities, paid by PTO, one parent reported she loved it. Pre-school was given the extra ones and loved them. Mostly younger grades expressed an interest

VI. Committee Reports for upcoming events/activities

- A. Family Night – (Rachel Balog)-will do something similar to fall activity
- B. Fundraising – (Pam Adena / Landri Balisacan)-No report, may do Regal
- C. Website - (Christine Hanakawa)-thanks for amazon smiles suggestion
- D. Health & Fitness - (Joy Yanai)-is portfolio doable? can art be collected? we want to do it, teachers collect it through process, placed in PTO google drive?, due date April 1, internal deadline in February, discount if by Feb? may get discounts in April, maybe target March, maybe just K-2, hard copies delivered to office, asked if there is a theme, continue live aloha, malama “to care for”
- E. Apple Giving Tree - (Elsie Lum)-still February, maybe extend to Teacher appreciation week, want it contactless, may not need items in Feb because of COVID, something for kids to give teachers, can send digitally like letters, maybe subscription, visa card, teachers pay teachers website
- F. STEM - (Elsie Lum/Christine Hanakawa)-gardening kids, shared pics of plants, 4 sessions, grew tomatoes, beans, eggplant, 4-6 grade, 10 kids, did rock painting, soil lesson, they are having fun
- G. Teacher and Staff Appreciation - (Grachela Watanabe)-same activity as last year, gift cards can be delivered if tied to apple giving
- H. Internal Publicity - (Grachela Watanabe)-no report
- I. T-shirts-tshirt design, don't want to overlap with portfolio, maybe just upper grades. Maybe K-2 portfolio and 3-6 t-shirts?
- J. Other Committees -Orchestra asking for funding for maintenance of instruments, did 300 flip grid videos, 200 service hours, continue virtual classes

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Dec. 10, 2020



VII. New Business

- A. Holiday Drive-by Event-families can decorate cars, teachers and staff waving, this TH from 3 to 5, asked teachers for input-17 said yes, 8 said no, 4 said to do 300-330 or 4-5, Santa wardrobe, Officer Malloy said ok to parade along Mahiole, signs for event-Scouts or Pac 9? Ms. Galera will ask middle school if we can put signs on fence, everyone needs to be 6 feet apart, PTO to do flier for families through teachers, discuss which direction, maybe ask Lions Club about Santa, maybe music-Shelly will ask Joe, Tammy can help, Officer suggested to inform the community, posted on marquee, let associations know
- B. Other-not sure what promotion ceremony will look like

VIII. Reminders:

- A. Vacant Office
 - 1. Secretary

- B. Transitioning/End of Term
 - 1. Website
 - 2. President
 - 3. 1st, 2nd, 3rd Vice Presidents
 - 4. Secretary

Next PTO Meeting scheduled for Thurs, Jan 14th, 6:00pm.

Meeting adjourned by Stacey at 735pm

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