

MESPTO Board Meeting Minutes

Nov. 12, 2020



- I. Call to order by Stacey at 606pm
- II. Introductions & Welcome Attendees: Brian Carpenter, Curtis Kawamura, Joy Yanai, Landri Balisacan, Rosemary Na'a, Shelley Ito, Summer Kupau-Odo, Susie Okumura, Tamara Brethouwer, Anne Lee, Christine Hanakawa, Michelle Sakamoto, Elsie Lum, Lauren Takamoto, Lynn Messer, Stacey Nishibata
- III. Executive Officer Reports
 - A. President-No report
 - B. Vice Presidents-No report
 - C. Secretary's Report-October minutes available for review. Landri made a motion to accept the minutes, Tamara seconded, all in favor
 - D. Treasurer's Report-\$599 in deficit FHB account. Tamara made a motion to accept report, Joy seconded, all in favor
- IV. Administration Report
 - A. Principal's Report (Mrs. Galera / Brian Carpenter) Kindergarten class back, 1/2 back on Mon and Tues, had new group today, staff happy to have kids back. Next Monday 1st graders return, Nov 30 2nd graders return, may look to adjust schedule for lunch and instruction as conflicts with grab and go meals. This is during some kids' lunch time. Halloween parade was a success, but caused a lot of traffic. Deadline to choose 100% distance learning is Monday.
 - B. Teacher's Report (Teacher's Representatives)-focus has been on bringing back kids to school, some changed minds about coming to school. SPED coming next week. PTO flier shared with teachers, will remind them again
 - C. PCNC Report – (Susie Okumura) challenging year, Macy's letter to santa on line, \$1 make a wish donation for every letter they get, we can do letters to Kapuna on our own
- V. Event Recaps and Updates
 - A. Sneeze Guards finished 10/31/20, Lion's Club helped, easier this time with PVC clips, finished faster, was a community project that helped the kids

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B. Drive Thru Pick up – (STEM/Garden Club / T-Shirt) half of the t-shirts picked up, garden club pick up on the same day

VI. Committee Reports

A. Family Night – (Rachel Balog) ordered fall kit crafts, first 60 families can sign up for it and pick up, will schedule a pick up date

B. T-shirts new t-shirt design, can students take part? maybe a contest, talked about design for other items (maybe delay)

C. Fundraising – (Pam Adena / Landri Balisacan) got numbers from Foodland, got \$350 total, \$432.87 with match. Looking at 1 page mailer for Regal with prizes on one side and order form on the other, no need to print tickets, maybe spring, drive thru pick up, still need to iron out, orders through website may be an option using square, wicks, signup genius

D. Website (Christine Hanakawa) suggested to put info on amazon smile on website, emails through Stacey, asked about new members

E. Health & Fitness - (Joy Yanai) No new report

F. Apple Giving Tree - (Elsie Lum) Contactless, \$5 gift cards, may tie in to teacher appreciation, kids like to be involved, maybe google drive

G. STEM - (Elsie Lum)

H. Teacher and Staff Appreciation - (Grachela Watanabe)

I. Orchestra - (Joan Hashizume) Classes going on virtually

J. T-shirts

K. Internal Publicity - (Grachela Watanabe)

L. PTO Book Club books in PTO room, looking for ideas

M. R.A.P. - (Anne Lee/Flourence Perez) on hold, maybe convert to google program, teachers reported this may be another thing to get done, structure of RAP can change, suggested making it optional, maybe a PTO thing and not through teachers, maybe every other month

N. Other Committees

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VII. New Business

A. Holiday Parade-may be last day of school, thought it was a good idea, safety concerns, grades staggered, Lynn sent an email to teachers, look at time slots by grade, siblings will go in oldest student time slot, Brian as Santa?, certain number of cars in timeslot, different stations with holiday theme ideas, santa at the end for a picture, Brian will confirm if it is on the last day, discussed if during school or after school, Lion's Club may be able to provide Santa, may be off Mahiole, off campus (may need to check with HPD), Tammy offered to be the photographer

VIII. Reminders:

A. Vacant Office

1. Secretary

B. Vacant Committees

1. Campus Beautification
2. Community & Legislative Relations
3. External Publicity
4. T-shirts
5. Hospitality
6. School Store
7. School Supply Bundles-Landri willing to help, some time in April after school supply list comes out

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- C. Transitioning/End of Term
 - 1. Website
 - 2. President
 - 3. 1st, 2nd, 3rd Vice Presidents
 - 4. Secretary

Next PTO Meeting scheduled for Thurs, Dec 10th, 6:00pm.

Adjourned by Stacey at 7:03pm