



# MESPTO Board Meeting Minutes

July 25, 2019

- I. Call to order by Stacey at 555pm
- II. Introductions & Welcome
- III. Executive Officer Reports
  - A. President-Thanks to Michelle and Julie, shared she is new to role
  - B. Vice Presidents-Rebecca shared about calling PTO members, she got 6 new members from coffee and donut hour, she has 3 candidates to help with RAP
  - C. Secretary's Report-Previous meeting minutes emailed to EB members and admin. Copy distributed at meeting. Motion to accept made by Rebecca, seconded by Landri, all in favor
  - D. Treasurer's Report-Income \$311.62, expenses \$1,195.02, net loss of \$1,683.40. Rebecca made motion to accept Treasurers report subject to audit, Landri seconded
    - a. School Portfolio \$1500 budget for portfolios, we were short, cost was \$87.57 over budget, not sure why it increased, approval needed, Landri made motion to increase the budget, Rebecca seconded the motion, motion carried, all in favor

# MESPTO Board Meeting Minutes

July 25, 2019



## IV. Administration Report

- A. Principal's Report-Thanks to all, Kindergarten area covered with grass coordinated by Michelle and Christine. PAC 9 and cub scouts helped, benches back up, Gracie Pruitt and Mr. Shibata were involved. Moanalua Valley and Lions Club President Steven Inouye passed away, discussion about possibly engraving his name on benches, Mrs. Galera will email information about service, Meet and Greet set for August 1, Student Council will be doing a fundraiser, asked for support, Michelle offered PTO coolers, if needed, Stacey will present to faculty and staff, thanks for the welcome bento, some delays in construction in bathroom in library as they had to demolish floors, A bldg 2 bathrooms updated to be ADA compliant, hope to be done before school starts, if not there is a back up plan, introduced Mr. Nakata as VP who acknowledged the PTO, teacher rep has not yet been identified
- B. Teacher's Report-No report
- C. PCNC Report-No report

## V. Committee Reports for Upcoming Events:

### A. Welcome Back – July 31<sup>st</sup> (Wed)

- a. Teacher presentation & welcome lunch

### B. Meet & Greet – Aug. 1<sup>st</sup> (Thurs)

- a. School Supply Bundle Distro – 4:30pm
- b. Teacher recognition – Apples
- c. Membership table-Manpower needed
- d. T-shirt table -Manpower needed

### C. School Supply Bundles

- a. Assembly on July 28 (Sun) – 12:00pm-2:30pm – cafeteria



## MESPTO Board Meeting Minutes

July 25, 2019

- b. Distribution at Meet & Greet - Aug 1 – 4:30pm
- c. Distribution at Kindergarten Orientation – Aug 5 (Stacey will be present), possibly will have membership table and sell t-shirts starting 8am, but need manpower

67 orders, cost \$6050, made \$2000 profit as different vendors were used, will be giving 2 Ross recycle bags per bundle, assembly of supplies from 12-230 on Sunday. Michelle asked Mrs. Galera if caf can be used Sat from 1-4 pm for supplies to be delivered. She agreed. Rebecca suggested for next year that NEX may be used

### D. Family Movie Night Event/General Membership Meeting – Aug 15 (Thurs)

- a. PTO welcome event in library
- b. Pizza, Hot Dogs & Chips, Ju-Mui Ice Pop sales
- c. Popcorn and movie-looking at pre-made popcorn from Samurai or Consolidated Theaters

Need family event chair, flyer done and will be in portfolio, need to look into projector, computer, sound system, sign in for attendance, volunteers to watch kids. Paula will be Chair, but after this date, Rachel will co-chair, Suggested to put Family Night posters around the school. Papa Johns, mention MES, only Mapunapuna location

E. FBI Cyber Crime Event – Sept Grashela has a contact, they want to work with someone at the school, they can contact Mr. Nakata, discussed 2 portions or just a parent event, discussed kids curriculum

F. MES Fun Fair – (James Iwanaga) - Nov 15



# MESPTO Board Meeting Minutes

July 25, 2019

- a. Next Fun Fair Meeting Thurs, Aug 22 at 5:00pm

Health Fair at MHS is the same day as Fun Fair, we are hoping they will change the date

G. Aloha Aina Day (Flourence Perez) waiting for a reply on a date

H. Website (Christine Hanakawa)

- a. Transitioning board members to emails-all changed already, does STEM want their own email?, request form for posting on website will be emailed and given as a flyer, should be approved by President first and Admin as needed. Admin requested form be sent 5 days in advance if their approval needed, Christine requested PDF or jpeg docs, Stacee to give list of new members to Julie, any email blasts to the community to be sent to Christine

I. Fundraising

- a. Fall/Winter – 8/26 thru 9/13, admin approved fundraisers

Legislative and community relations same committee, asked who is going to the Moanalua Valley one, Dennis said he will help, separate email not needed

VI. Recap and Updates

- A. Membership Drive – Rainbow Village (Rebecca) coffee and donut hour was a success
- B. Phone-A-Thon (Stacee, Rosemary, Rebecca), mixed reviews about calling PTO members, membership form will go in portfolio, will add a line on sign in sheet for meet and greet to request to share email with PTO
- C. Other-Parking for RAMS game at MES on Aug 17



# MESPTO Board Meeting Minutes

July 25, 2019

## VII. Vacant Committees

1. Family Night-Paula, Rachel Balog will Co-chair
2. Campus Beautification
3. Hospitality
4. Manpower
5. School Supply Bundles-Landi and Rebecca
6. Orchestra
7. PTO Book Club Maria Riviera
8. Publicity (External)

New Business-STEM code night, usually Dec 9 to 15, need help from Tech team

Sept 21 Lions Club MHS breakfast

Meeting adjourned by Stacey at 730pm

Next PTO Meeting – Thurs, Aug 8, 5:30pm