



MESPTO Board Meeting Minutes

January 10, 2019

I. Call to order by Michelle at 555pm

II. Introductions

III. Executive Reports:

- 1) President-asked that Chairs bring a rep if unable to come to meeting. Quorum is needed for voting items.

Feb Board meeting will be canceled as it is Valentines Day. We will have an EB meeting on Feb 11. All are welcome.
- 2) Vice President-No report
- 3) Secretary-Minutes distributed, logo missing. Joy made motion to accept minutes. Belinda accepted. All in favor.



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4) Treasurers Report-\$1903 in income, \$9474 in expenses, loss of \$7570. Overall account is good.

Need to compare to budget amounts. Need to turn in receipts.

IV. Administration Reports

1. Principal's Report (Audrey)-Gingerbread activity went well,

Santa was there, bigger turnout, about 75 families, may

have family event in April, bathroom renovation pushed back

to Spring Break, there is a fire alarm walk through

tomorrow. No school on 1/18/19.

2. Teachers Report (Mr. Nakasone)-Teck Trek is March 29,

thank you to PTO for gift cards for Christmas party,

testing for upper grades starts 5/2



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3. PCNC report (Ms. Suzie)-Optional purchase of t-shirts for

Tech Trek, form will go out in January. Michelle requested copy for website. Suzie will be cleaning out office

V. Committee Reports for Upcoming Events

- Fundraising Committee-profit from Big Isle candy was \$2130. Distribution on 1/25 from 530-730. \$3426 profit from winter fundraising, McDonalds cards and D&B cards did well. Regal fundraiser in March
- Apple Tree Giving (Elsie)-flyer out to teachers this week, flyer to parents next week with 2 weeks to reply, poster board in caf 2 weeks before, can also give gift cards not on vendor list, will be putting a list together, will go through teachers rep



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- Portfolio Ordering (Belinda)-sent draft to Audrey, there will be a pic of contest winner, add logo and school year, teachers will design planner
- Health & Fitness (Belinda)-Keiki Run is on a different weekend than Presidents day weekend and at a different location. There is also a Keiki Rainbow Run at UH for \$15 where 100% goes back to school. Cost for adults goes back to the school. This will be on 3/16 Saturday. Info will be on website. Deadline for keikifun run is 1/31. It will be at Ala Moana Beach Park. This will be on 2/9. There is also info on the Great Aloha Rn site, drafts of flyers and sign in sheet will go out, likely last week of January. Checks will go straight to requestor due to taxes. March 9 is packet pick up for Rainbow Run



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- STEM-No report, may have an activity in March

VI. Committee Report Updates

- Membership (Rosemary)-Jaymie wanted to know if we should still have membership drives. Per Michelle, no need. She got 4 new membership forms
- Family Night (Tamara)-12/17 gingerbread activity was a success, sold 85 kits, about 75 families, Meadow Gold donated ice cream cups, thanks to manpower. Talked about tying a family event to next general membership meeting.
There is no starlight concert this year. Looking to have meeting in May. Looking at family bingo night with talent show. We may have money leftover we can use. Wednesday night will be good about 530pm. For the general membership meeting, need to give a 30 day notice.



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- Manpower (No report)
- Fun Fair-No report, recap meeting next Th at 530pm
- Elections-No report
- Legislative/Community Relations (No report) Per Michelle,
Moanalua Valley Christmas party was good, membership forms are being sent out, working on clearing out brush from the stream, will be having their easter egg hunt, they have noted a decrease in membership. Fee is \$12 for gardens and \$20 for valley annually. You will get the newsletter. You don't have to live in the gardens to be a member
- Website (Julie)-there was issue with emails not going out but it is now fixed



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- RAP-No report. Could use some help, thanks to teachers as there has been an increase in participation
- Publicity (External)-No report
- Publicity (Internal)-No report
- PTO Book Club (No report)-1st recess of every Wednesday
- School Tshirts-No report, orders continue to come in
- Orchestra (Stacee)-advance students will be performing at Roosevelt on 2/9 at 7pm. Stacee will ask if there will be an end of the year performance
- Hospitality (Anne)-No report. Michelle asks that we RSVP for head count for food
- Teacher Appreciation Day (Stacee)-starting to talk, talked with Mary



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- Campus Beautification (Christine)-next one is in June
- Aloha Aina-thanks to Julie, recyclables and crafts all set

III. Old Business

A. Committee Chair vacancies-Aloha Aina

!V. New Business

A. Reallocate funds for grade level 4 (Big Island trip)-

Additional \$1500

B. Reallocate additional funds for grade 6 (Challenger

Excursion)-\$500

Dennis made motion to take \$2000 from STEM to fund A and

B above. Grashela seconded it. Motion carried with at least

13 members voting



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Copy of by-laws will be posted on website. Dennis will send electronically

V. Announcements

- Fun Fair Recap Meeting-Thursday, January 17, 2019
- Fall Fundraiser Big Island Candy pick up-Friday, January 25, 2019, 530 to 730pm
- Executive Board meeting-Monday, Feb 11, 2019 (open to all)
- No Board Meeting in Feb
- Meeting adjourned by Michelle at 7pm