



- I. Call to Order at 5:43 p.m. by President Randon Blackmon
 - A. ATTENDANCE: OFFICERS: Randon Blackmon, President, Dennis Arakaki VP, Rich Mediano, VP, Robert Taura, Treasurer;
 - B. COMMITTEE CHAIRS: (see attendance sheet)
 - C. OTHER MEMBERS: (see attendance sheet)
- II. Introduction & Board Messages
 - A. Introduced new VP and chair of Military Affairs, Rich Mediano
- III. Secretary's Report
 - A. Minutes of Previous meeting were previously e-mailed and also circulated.
 - B. D. Arakaki moved that the minutes be approved as circulated, second by Michelle Sakamoto. MOTION CARRIED.
 - C. President Blackmon appointed D. Arakaki to take minutes for the meeting due to absence of PTO Secretary.
- IV. Treasurer's Report
 - A. Treasurer R. Taura reported INCOME of \$10,089. EXPENSES: \$5,346. POSITIVE CASH FLOW FOR THE MONTH: \$4,742. ACCRUED BALANCE: \$100,816.00
 - B. VP Arakaki moved for approval of the Treasurer's Report Subject to Audit. Seconded by Joy Yanai
- V. Administration Report
 - A. Principal's Report (L. Galera)
 - B. Vice-Principal's Report: R. Enos
 1. School is preparing for Parent Teacher Conference
 2. 1st Newsletter of the school year was sent out.
 3. School successfully completed School Fire Inspection
 4. School practiced mass Evacuation Drill and Sheltering in Place
 5. JPO's held Traffic Safety Rally & Sign Waving
 6. Encouraged Parents not to drop off students on the street.
 7. Final Caulking for Walkway Project completed
 8. Search on for 4th Grade teacher.
 9. McTeachers Night is on November 9th
 10. Concerns raised over possible child abduction attempts
 11. Clean up scheduled for School Campus on November 18th, Saturday.
 - C. Teacher's Report (Ms. Chinen & Ms. Shiroma)
 1. Halloween Parade in School
 - D. PCNC Report (S. Okumura) No Report
- VI. Amendments to bylaws
 - A. VP ARAKAKI passed out drafts of By-laws Amendment for discussion and adoption at next meeting.
- VII. Committee Reports
 - A. Finance and Human Resources
 1. Membership (R. Na`a)
 - a) Update: 186 Members currently



2. Fundraising (C. Fujishima) Fall Plans (See Attached)
 - a) **MES PTO Winter Fundraiser** is coming up (right after Fun Fair). Flier will go out on Nov 20. Details: Selling Samurai `Elima Snack Packs (2 options), Da Hawaiian Poke Company Smoked Ahi Dip 8 oz. tickets and D&B cards in \$10 and \$20 denominations. All great for Christmas gifts. Winter fundraiser sale dates are Nov 20 – Dec 1. Smoked Ahi Dip tickets and D&B cards will be distributed through the classrooms on Mon, Dec 11. Snack packs can be picked up on Tue, Dec 12 at the 6th grade Gingerbread decorating event in the cafeteria from 5:30-7:30pm.
 - b) **Other upcoming fundraisers:**
Tue, Dec 12 – 6th grade Gingerbread decorating event in MES Café (5:30pm-7:30pm)
 3. School Store (Vacant) No Report
 4. Hospitality (N. Kiyonaga)
 - a) Question to chairs if any of them needed food for their meetings.
 5. Elections (M. Sakamoto)
 - a) Chair will seek nominations for vacant VP
- B. School and Student Programs
1. Health & Fitness (B. Lau/J. Yanai) Belinda update via email 10/24/17
 - a) Saturday February 17 Great Aloha Keiki Run
We will promote sign up and pick up packets for registered students from our school and help distribute.
 - b) Friday March 16 MES Tech Trek & Fitness Day
We need to coordinate manpower. Confirmed that Ms. Susie and Ms. Gushi will be directing the Tech Trek this year with the help of other non-classroom teachers. They would like us to tap into parent resources for prizes, refreshment donations, & volunteers.
 - c) PTA requested to Subsidize \$15.00 which will come back to the school.
 2. Campus Beautification (M. Sakamoto)
 - a) November 18, 9:00 am – 11:00 am- Pick up rubbish
 3. Family Events (Shari Tamanaha)
 - a) ICE PALACE- Sunday, February 18th? To be confirmed
 - b) BOWLING - ? Need more info
 4. Orchestra (J Kaneshiro/G. Lin) No Report
 5. PTO Book Club (M. Cheung)
 - a) During Recess on Wednesday, TBD frequency
 6. RAP (J. Yoshimoto) No Report
 7. School Shirt (R. Blackmon/Divine)
 - a) **Teacher's Shirts to be completed**
 8. S.T.E.M. (Lito Patague & Alan Wiederholt)
 - a) January 24, 2018 at 8:30 a.m. – Rocket Making (need manpower)
- C. Communications
1. Portfolio (T. Kimura/S. Kim)



2. Military Liaison (R. Mediano)
 - a) Rich will look into PTO hosting lunch for Service Member families on Veterans' Day (Holiday)
 3. Legislative Relations & Community Relations (C. Hanakawa) No Report
 4. Publicity (Korine) No Report
 5. Website & Webmail (Julie & David Jones) No Report
- D. Special Events
1. Fun Fair (M. Quan & J. Iwanaga) 11/17/17
 - a) Discussion of events and location of booths
 - b) T-shirts will be ready for distribution for FF Committee Chairs
 - c) Sale of Lanyards and Bags – Membership only
 - d) Teachers' T-shirts will be ready by Fun Fair day.
 - e) Question was raised whether older but new T-shirts & hardly used T-shirts should be sold. Approved.
 - f) Soft Drinks: 50 cases needed
 - g) Soaking Booth: Need volunteer victims.
 - h) Next Fun Fair Meeting on November 9 at 5:30 pm in Library
- VIII. Old Business
- A. Manpower Chair & Co-Chair - Deferred
 - B. MES Meeting with Admin - Defer until after Fun Fair
 - C. MES Yearbooks in Color: Cost may be prohibitive: Ad Hoc Committee to be appointed by President to explore cost and production.
- IX. New Business
- A. Grade level fundraising
 - B. Reimbursement procedures
 1. What is the procedure?
 2. Also need approval of projects procedure
 3. All grade level committee should have chair and/or co-chairs
 4. Refer issues to Finance Subcommittee for recommendations? Robert Taura, Treasurer OK with this?
- X. Next Meeting: Thursday, December 07, 2017
- XI. Adjournment: 8:20 p.m. by President R. Blackmon