



- I. Call to Order by President, Minnie Quan at 5:40 P.M.
 - A. Attendance: Minnie Quan, Dennis Arakaki, Randon Blackmon, Paula Hare-McAnderson, Tammy Yamauchi, Robert Taura, Jayson Domingo, Michelle Sakamoto, Belinda Lau, Joy Yanai, Lito Pagague, Tiffany Chinen, Landy Shiroma, Cheryl, Paulo, Lynda Galera, Matrix Dumlao, Suzie Okumura, Tammy Takimoto, Lisa Bacareza, Peter Bacareza, David Jones, Gladys Lin, Jolie Kaneshiro, Ruth Amancio, Lorraine Banaga, Edmond Banaga, April Taylor, Mitchel Taylor, Terri Cloud, Tiffany Tanaka, Divine Clemente-Samiano, Mary Ann Yeung.
- II. Introduction & Board Messages
- III. Secretary's Report - August Minutes Approved with corrections by D. Arakaki & T. Yamauchi
- IV. Treasurer's Report - FY16-17 Income \$167K, Expenses \$139K Approved by D. Arakaki & R. Blackmon
- V. Administration Report
 - A. Principal's Report - L. Galera
 1. Construction: Cafeteria Big Fan Installation is complete via Kahe Project; Cottage Demolition is complete.
 2. Ongoing construction: Parking lot lighting installation, Library bathroom addition has been approved, Cafeteria water dispenser installation approved and on schedule for October 2017.
 3. Personnel Change: Grade 4 teacher is needed, temporary substitute is Mr. Ondak.
 4. Upcoming Events:
 - a) September 11- Mid-quarter deficiency reports
 - b) September 13- SBAC Results Parents Session
 - c) September 15- Movie Night
 - d) September 27- STEM Science Night
 - e) September 27- 6th Grade Camp
 - f) September 29- MOHS Homecoming
 - B. Teacher's Report
 1. September 22 - Grade 1 Parent Workshop
 2. September 7- Federal Survey Due
 3. September - Tripod Survey for Grades 3-6
 - C. PCNC Report
 1. Student Photos are complete, make up date will be scheduled in November.
 2. Kindergarten Parent Workshop complete
 3. Newsletter will be posted online if you missed the print version.
 4. Space Fest for Grade 2 and up, all students must be accompanied by an adult.
 5. October 21-Family Photo Session Fundraiser, RSVP to S. Okumura.
 - D. Question by R. Blackmon, Regarding the Flu Vaccination Funding Cuts, will MES be affected?
- VI. Committee Reports
 - A. Finance and Human Resources



1. Fundraising (Belinda Lau) September Fundraiser Events coming to a close soon. Foodland Share Aloha ends September 30th, Jamba Juice Cards, 7-Eleven Coupon Books. Forms have been sent via email and are on PTO website.
 - a) How much did fundraising bring in? Income \$159K- Expenses \$87K
- B. School and Student Programs
 1. Health & Fitness (Belinda Lau/Joy Yanai)
 - a) Table at Movie Night to show samples of Healthy Snacks.
 - b) Tech Trek, March 2018
 - c) Keiki Great Aloha Run, looking to promote more participation.
 2. Campus Beautification (Michelle Sakamoto)
 - a) Continuation of Boy Scout and Eagle Scout Collaboration with MES.
 - b) Ideas needed for this years projects.
 - c) Would like more MES participation.
 3. Family Events (Shari Tamanaha/Sung Kim)
 4. Orchestra (Jolee Kaneshiro/Gladys Lin) *new Co-chair*
 - a) 55 students currently enrolled, compared to 75 last year.
 - b) Promote more student enrollment for Spring.
 - c) Concert on December 15th at MOHS Gymnasium.
 - d) Concert in March 2018.
 - e) T. Yamauchi Question: How many students from 6th grade promoted?
Approx. 20 students.
 5. PTO Book Club (Mary) During Recess on Wednesday, TBD frequency
 - a) Teachers will give passes to Book Club
 6. School Shirt (Vacant)
 - a) All committee chairs to have shirts provided.
 7. S.T.E.M. (Lito Patague & Alan Wiederholt)
 - a) STEM Showcase with Pack 9 Boy Scouts - 40 student participants and 4 different fields. Makerspace activities also showcased.
 - b) Next event Spring 2018.
- C. Communications
 1. Military Liaison (Paula Hare-McAnderson)
 - a) Paula is leaving island but found 2 replacements.
 - b) Military Appreciation November 13th *needs more discussion*
 2. Website & Webmail (Julie & David Jones)
 - a) T. Yamauchi Question: What is the limit on the email blast or website? We are limited on the number of posts per day.
- D. Special Events
 1. Fun Fair (Minnie Quan & James Iwanaga) 11/17/17
 - a) Meeting Dates: Thursdays (See Calendar)
 - b) Forms will be going home 3 weeks prior to event for pre-orders and manpower help.



- c) Would like to invite MMS to participate in Fun Fair- Motion by D. Arakaki, 2nd by M. Sakamoto. D. Arakaki MMS would like to participate and would like proceeds collected to benefit MMS. Request for MMS to submit proposal mentioned. M. Sakamoto not fair to tap into same manpower as MES, need to be a vendor. M. Quan states that we would like to encourage community involvement and not necessarily a fundraiser event. L. Galera would like a written proposal. P. Hare-McAnderson suggested that they attend meetings. Motion for deferral by L. Patague, 2nd by M. Sakamoto.

- d) Next Fun Fair meeting September 14th

- 2. Family Fun Night (Sung Kim/Shari Tamanaha/Yuko Honda) September 15th at 5:30 P.M.

VII. Old Business

- A. Membership Birthday recognition- Items purchased are pencil sharpeners for lower grades and multi-color pens for upper grades.

- 1. Goal: Want all children to feel special on their birthday.
- 2. PTO will distribute items to teachers and have them distributed during birthday month.
- 3. Admin would like to encourage non-edible items for birthday celebrations.

VIII. New Business

- A. Manpower Chair and Co-Chair needed.

- B. Staff Meeting- D. Arakaki would like to attend

- 1. Meetings are held every Wednesday at 1:45 P.M.
- 2. PTO will distribute Membership Packet items 1:20 P.M.

- C. Moanalua Lion's Club Breakfast - 75 tickets sold

- D. 6th graders selling Jamba Juice at Lion's Club Breakfast on 9/23

- E. L. Patague Question: MES Yearbooks, is there any way we could get them in color? Will send proposal to Admin.

- F. Motion for New Business by D. Arakaki to Open Debit Account for Hospitality Committee Chair. 2nd by M. Sakamoto. Motion Approved.

- G. Motion for New Business by D. Arakaki regarding reason for Treasurer not being approved signee in bylaws. 2nd B. Lau. Reason treasurer not approved is for checks and balances. D. Jones suggests to find ways to alleviate reimbursement timing issues. L. Galera propose check signing prior to monthly meetings. Table motion.

- H. M. Quan to step down from Presidency due to future relocation and assist transition to new President. Motion for one person from the current executive board to step up to President. R. Blackmon agrees to be President.

- I. P. Hare-McAnderson to step down from Vice President due to relocation.

- IX. Next Meeting: Thursday, October 05, 2017

- X. Adjournment: 7:25 P.M. Motion to Adjourn T. Yamauchi, 2nd L. Patague.