



Meeting called to order by President, Minnie Quan at 5:47 p.m.

Attendance: Minnie Quan, Malcolm Murasaki, Tammy Yamauchi, Lynda Galera, Lyanne Yano-Figart, Celine Cintron, Lance Matsuura, Lynn Muneno, Korine Kodama, Jimmy Fung, Nadine Kiyonaga, Kelly Shoji, Joy Okano, Sterrene Nelson, Jodie Maeda, Julie Jones.

Reports of Board Committees, Board Members, Administration, and Committees

President: Goals for this year are communication and transparency. Stress the need for volunteers.

Secretary: Motion to approve Minutes of June 16, 2016 (Muneno/Murasaki). Motion carried unanimously aye.

Treasurer: Waiting on turnover of the clean books for the new school year. All committees need to submit budgets for the school year by August 1, 2016.

Principal Galera:

- First day of school is Aug 2nd.
- Vice Principal, Regina Enos.
- Vice Principal, Anna Costin
- Parking lot unavailable for another 6 days.
- Re-roofing construction continues through Feb 2017
- Construction will not interfere with Fun Fair.
- School Office Hours discussion **7:00 am - 4:00 pm**

Discussion Items:

- Portfolio - Lead is Terri Kimura on July 26th 4:30pm at the Library.
- Hospitality: Nadine
- Advisor: Lynn
- Membership: Jodie
- Manpower: vacant
- Beautification: vacant
- Art & Culture: vacant
- RAP: vacant
- Publicity: vacant
- Fundraising: Co-Chairs Jimmy and Minnie
- Fundraiser: School Supply Bundle Event - Confirm emails and collect money from parents, purchase supplies from Fisher Hawaii, package bundles and set pick-up date.
- Foodland Give Aloha program takes place in Sept. 1-30. Registration June 20-July 12, 2016.
- Class fundraisers: 4th grade and 6th grade.
- School Shirts - Executive Board will lead.
 - New design and logo
 - School T-Shirts have a request for women's cut for shirts.
 - Why doesn't MES have a uniform policy? It's a lengthy Process, looking into it for future.
- Fun Fair: Committee Lead position is vacant.
 - Is it still going to happen? If so, we need volunteers.
 - Fun Fair needs electrical work for power for Fun Fair, waterproof box and outlet.
- Project: Marquee - It's still located in the PTO container and needs to be installed. The space is needed in the container.
- How should the PTO proceed in the future for large projects?



Moanalua Elementary School Parent Teacher Organization, Inc.
Monthly Board Meeting Minutes
July 06, 2016, 5:30 p.m.-7:00 p.m. at MES Library

- Air Conditioning Project - B building and F building need to be completed. Provide specifications in order to request bids.
 - Scenario 1 - Bid request for All remaining classrooms
 - Scenario 2 - Bid request for Base, Option 1, and Option 2.
- Programs - less afterschool programs took place last year because funding focus was on Air Conditioning.
- Moanalua Lions Club Breakfast is on September 24th. Tickets \$8
- Meet & Greet & Kindergarten meetings are August 1st
 - Boy Scouts Table: Michelle Sakamoto
 - Food Table: Bento, Spam Musubi, Drinks
- Makerspace - Queen Liliuokalani Program
- Aloha Aina: April 29, 2017 - Vacant
- Key Projects: Fix field (recess, playground and tetherball areas)
 - How will it get done? MES Capital Projects or PTO.
- S.T.E.M. (Lito Patague & Alan Wiederholt) - Request Robotics kit for K (8 kits) & kit for robotics team (2 kits) \$400 each. Approved for Makerspace, Free exploration with household goods. Aviation Program has been suggested to integrate into S.T.E.M. program. MakerSpace, 30 Kids, 3D printer with Digital Microscope, Grant \$100k.
- Community Relations/Legislative Relations (Christine Hanakawa)
Moanalua Valley
 - August 7 at 10am picnic
 - December 4 at 3-7pm Christmas party
 - Next meeting is July 13 at 6:30 p.m. at Moanalua 99Moanalua Gardens
 - Budget meeting is in August, need to be present.
 - Next meeting is July 5 at 7:00 p.m. (1st Tuesday of the month)
 - Prince Lot Hula Festival - July 16-17
 - July 30 Ready to React to Emergencies at Pearlridge near ToysRus, Uptown and Downtown.

New Business

- Lock box - PTO needs secure box with slot size big enough for fundraiser ticket returns.
- Correspondence transfer from old to new executive board.
- Fundraising decisions

Next Meeting is August 3, 2016 at 5:30 p.m. in the MES Library

Meeting Adjourned at 7:45 p.m.

Minutes Compiled by Tammy Yamauchi, Secretary